

RECEIVED - 4 MAR 2000



Our Ref: SL/FLD

2 March 2000

Mr T. Gallagher
KLM Construction Ltd,
22 Brancote Gardens,
Bromborough,
Wirral,
Merseyside,
CH62 6AH.

SNAPE LIMITED
SNAPE HOUSE
MERCHANTS QUAY
SALFORD QUAYS
MANCHESTER
M5 2SU

TELEPHONE: 0161-874 1000
FACSIMILE: 0161-874 1001

Dear Tommy,

Fairlawn Developments, 30 Kingsland Grange, Woolston, Warrington.

We would like to bring your attention to the "Close Down" meeting that took place yesterday at Snape House concerning the completion of the above contract. These meetings take place to review each and every project on their completion. The aim of the meeting is to pull together the on site and office based site team to assess and appraise the performance of each sub-contractor and the project as a whole. Recommendations for their future use within Snape are then made.

On this point we score each subcontractor on eleven areas of their performance these include;

- Did they have the ability to meet deadlines and co-operate with other trades?
- Were they pro-active and helpful in solving problems?

We would like to congratulate you for your company's commitment to this project in obtaining a score of 50 out of a possible 55 points available. This was the highest score recorded for this project and a credit to yourselves, well done.

As a conclusion we look forward towards a long and healthy working relationship together with you and your company.

Yours sincerely,

A handwritten signature in dark ink, appearing to read "S. Kelly". The signature is written in a cursive, somewhat stylized font.

Steve Kelly
Construction Director.

Registered Office:
77 Newman Street
London W1P 3LA
Company Reg No. 2701536